

How Paper Processes Increase the Risk of

SPREADING VIRUSES

Across Your Workforce

QUICK FACTS

Offices that are still processing paper are at a higher risk of spreading viruses. Using the most recent COVID-19 research available, let's look at the life of a paper form as it's routed around the workplace and the potential for infecting others.

Coronavirus can live on surfaces for days, **including paper**¹

The average US office worker annually touches **10,000 sheets of paper**⁵

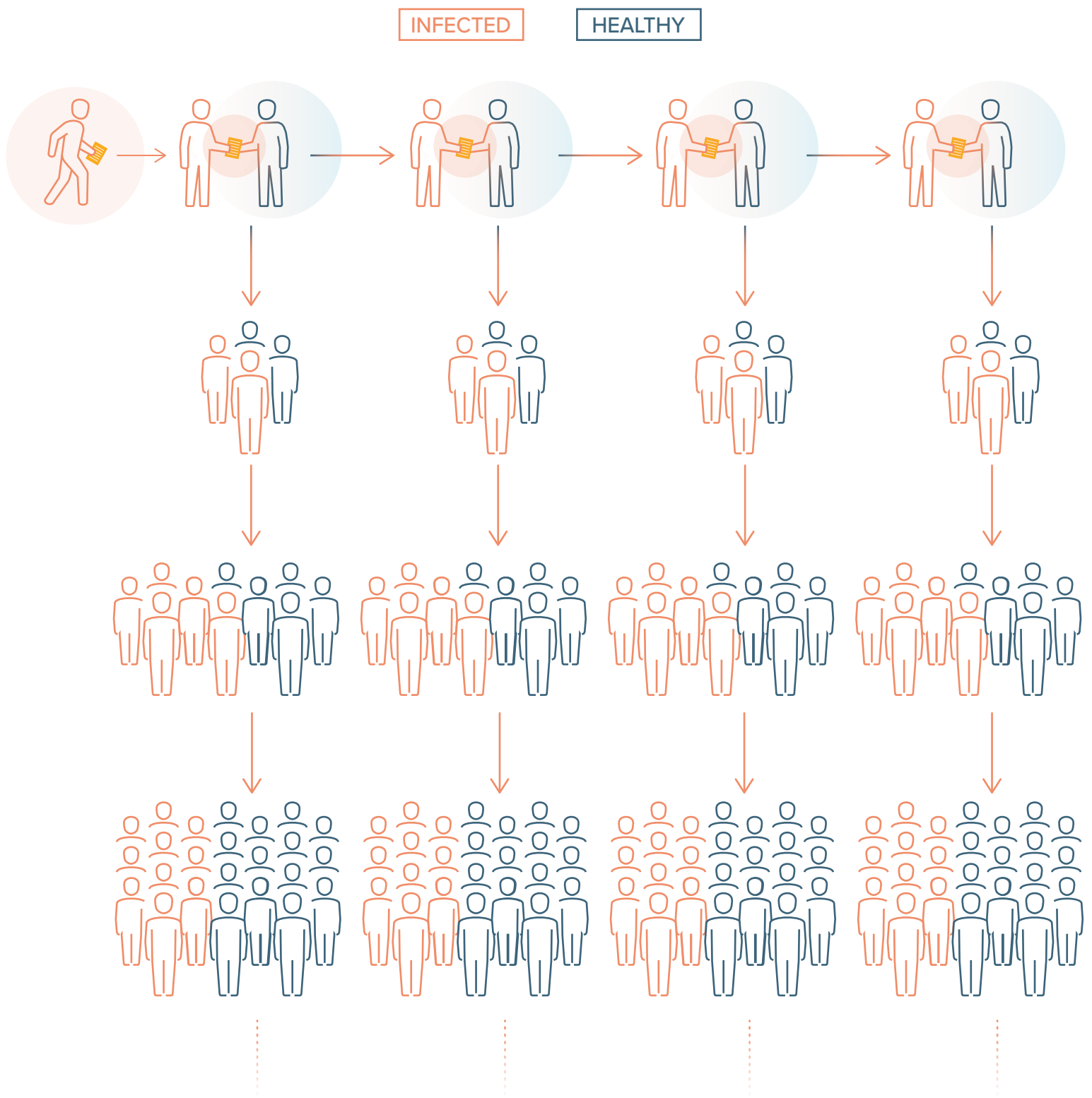
The virus is transmitted via **eyes, ears, nose and mouth**²

The average person touches their face **23x an hour**³

A person with the virus infects an average of **2.2 people**⁴

PHYSICAL HR ROUTING PROCESS

We estimate that the average form is distributed to five people throughout an office. According to the Center for Infectious Disease Research and Policy, the Coronavirus has a basic reproductive value of 2.2. With one paper form, all five people can be infected and spread the virus to an additional ten people.



TOUCHLESS HR ROUTING PROCESS

Now let's contrast it with touchless HR processes, where nobody touches the form. **The form is routed digitally with zero health risk.**

