

*Built for Your Needs*

## EDUCATION WORKFORCE MANAGEMENT SOFTWARE



NEOED is a comprehensive and integrated platform designed specifically for the needs of human resources for educational institutions.

The success of an educational institution's mission depends largely on its employees, placing immense pressure on human resource teams. From finding capable candidates and maintaining a commitment to equitable hiring, to addressing the unique experiences of various employee types and creating growth from within, there are a multitude of moving parts that must be efficiently managed.

Made up of four integrated modules - **Recruit, Develop, Manage, Comply** - the NEOED platform meets the unique challenges of educational institution HR teams by automating and supporting the entire employee lifecycle, making for a collaborative, configurable experience for the entire campus employee community.

The NEOED Platform Supports

## THE ENTIRE EMPLOYEE LIFECYCLE



### MEET YOLANDA

She is responsible for HR at her organization. She's just learned that an employee has given notice!



She posts a job listing on one of her school's branded career sites.

To increase applicants, she boosts the posting to other job boards without leaving the platform.

The system lets Yolanda manage and track applicant leads in real time across a variety of channels for candidate sourcing.

Virtual Recruiter automatically sources past candidates who applied to similar roles through the system and meet the job criteria.

Candidates self-schedule written exams. Text reminders are sent the day before.

Yolanda creates a task for IT to set up Nicole's workstation.

Nicole receives a link to the employee portal so she can complete her I-9 and W-4 before she starts.



### MEET NICOLE

She just received an electronic offer letter and e-signs to accept.



Thanks to an integration, a background check is processed for the top candidate.

Throughout interviews, all raters add scores and comments.

Yolanda tags top candidates and sends applicants personalized emails to update them on their recruitment progress.

When Nicole arrives for the first day, Yolanda adds her to payroll.



### MEET JIM

As Nicole's manager, he will approve her timecards in the system.



Jim receives an assigned task from HR to set up Nicole's goals and schedule check-ins.

Based on a development plan, Jim enrolls her in training courses and is notified upon completion.

Nicole's paycheck is less than she expected. She checks her deductions in the self-service portal.

Nicole checks her vacation balance and submits a request for time off.

Two weeks later, Felix runs a report. Everyone has passed -- they are 100% compliant!

It's time for annual sexual harassment training. Every employee receives a video link and quiz.



### MEET FELIX

He oversees employee evaluations and training across the organization.



Changes are made to policies in Jim's department. He maintains compliance with the help of automated tasks.

While on leave, Nicole got married! She changes her last name and adds her new husband to her benefits.

Nicole has been temporarily helping another department, so she allocates hours on her timecard to a different budget.

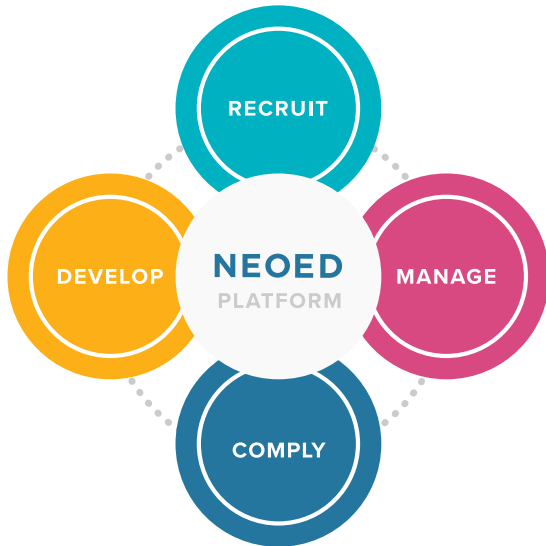
It's time for open enrollment! Employees log in and make their selections.

Managers get automated reminders to complete evaluations.

Felix watches the annual evaluations come in, excited to identify future leaders.

Using the NEOED platform makes it easy for education human resources teams to build, maintain, and train the workforce that serves our communities.

## COMPLETE THE SUITE



*Complete the NEOED platform to support the entire employee lifecycle.*

### RECRUIT

Accelerate time to hire by automating and centralizing the candidate attraction, selection, and onboarding process.

### DEVELOP

Build a more capable workforce with professional development tools and customized training programs that maintain compliance.

### MANAGE

Ensure HR stays organized and compliant by centralizing employee data, payroll, and benefits in a highly secure system.

### COMPLY

Manage, update, distribute, and track important documents, creating a single source of truth for all compliance needs.

## THE NEOED DIFFERENCE



### Education Focused

We were built specifically for the unique needs of educational institutions, with input from higher ed and K-12 HR pros.



### Shared Library of Global Resources

Save time by tapping into our shared library to leverage pre-made forms and processes.



### Online Community of Peers

Join hundreds of other education HR organizations discussing and solving challenges together.



### Free Customer Support and Training

We're here to help. Contact a live customer service agent with questions, attend free training events, and access online courses.